



## 8. School Website

The school website provides important information about the school and an opportunity to promote the school to a wider audience. To ensure that the website is being used effectively the following is being followed:

- School Policies will be available to parents on the website.
- School Newsletters will be available on the website.
- The website will be updated with recent events, news, upcoming events, and important information on a bi-weekly basis.
- All information going on the website should be approved by the Section Head and Head of School.
- Photos and videos of school events should be uploaded on to the website by no longer than one academic weeks after the event.
- 8. Parent Council Meetings
  The school